

16 June 2023

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PLEASE NOTE START TIME OF MEETING

Dear Councillor,

A meeting of **CABINET GRANTS PANEL** will be held in the **COUNCIL CHAMBER** at these offices on **MONDAY, 26TH JUNE, 2023 at 2.00 pm** when your attendance is requested.

Yours sincerely,
KATHRYN HALL
Chief Executive

A G E N D A

Pages

1. Election of Chairman.
2. Appointment of Vice-Chairman.
3. To note Substitutes in Accordance with Council Procedure Rule 4 - Substitutes at Meetings of Committees etc.
4. To receive apologies for absence.
5. To receive Declarations of Interests from Members in respect of any matter on the Agenda.
6. To confirm the Minutes of the Meeting of the Panel held on 20 February 2023. **3 - 10**
7. To consider any items that the Chairman agrees to take as urgent business.

8. To receive representations from Members of the Council on the applications.
9. Corporate Grant Schemes - Community Grants. **11 - 20**
10. Corporate Grant Schemes - Release of S106 Contributions. **21 - 42**

To: **Members of Cabinet Grants Panel:** Councillors A Bennett (Chairman), AM Cooke (Vice-Chair), R Eggleston, I Gibson and C Hobbs

**Minutes of a meeting of Cabinet Grants Panel
held on Monday, 20th February, 2023
at 4.00 pm - 4.49 pm**

Present: N Webster (Chair)
S Hillier (Vice-Chair)

J Belsey

**1. TO NOTE SUBSTITUTES IN ACCORDANCE WITH COUNCIL PROCEDURE
RULE 4 - SUBSTITUTES AT MEETINGS OF COMMITTEES ETC.**

None as all present.

2. TO RECEIVE APOLOGIES FOR ABSENCE.

None as all present.

**3. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS IN RESPECT
OF ANY MATTER ON THE AGENDA.**

Councillor Hillier declared for transparency that Haywards Heath Football Club sometimes work with the Bentswood Hub however the organisation took no part in their application.

Councillor Webster declared that he was previously a member of the East Grinstead Business Association.

Councillor Belsey declared he was a Member of the East Grinstead Business Association however took no part in the application. He also declared that Being Neighbourly are a resident of Glen Vue which is where AGE UK is based and whom he is the Chair of.

**4. TO CONFIRM THE MINUTES OF THE MEETING OF THE PANEL HELD ON 12
DECEMBER 2022.**

The Minutes of the meeting of the Panel held on 12 December 2022 were approved as a correct record and signed by the Chairman.

**5. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN AGREES TO TAKE AS
URGENT BUSINESS.**

The Chairman confirmed he had an urgent item following a request made to him by Baldwins Primary School. He explained that funding for the school to build an outdoor facility was agreed however at that time the County Council required that they lead with the management of the project. The School have now asked for an

extension of the grant and the involvement of the District Council as no work has been completed to date.

Elaine Clarke, Community Facilities Project Officer, replied that the Head of Service for Planning Policy has raised the issue with colleagues at West Sussex County Council and will pursue a resolution outside of the meeting.

6. TO RECEIVE REPRESENTATIONS FROM MEMBERS OF THE COUNCIL ON THE APPLICATIONS.

The Chairman confirmed he had not received any representations.

7. CORPORATE GRANT SCHEMES - RELEASE OF S106 CONTRIBUTIONS

Elaine Clarke, Community Facilities Project Officer, introduced the report which presented two requests for the Release of S106 Contributions for consideration by the Cabinet Grants Panel in respect of the Assessment Reports.

The applications which were recommended for consideration by the Panel are set out below:

Organisation	Purpose for which award is sought	Total Project Cost	Award Suggested
Clarion Futures	Quarry Café Community Garden	60,500	52,500
Haywards Heath Town Football Club	Refurbishment of Pilgrim Hut	136,950	12,239
TOTAL		£ 197,450	£ 64,739

The Panel commented on the valuable service the Quarry Café provides.

The Member sought clarification as to whether the maintenance of the gardens and grounds would fall to Quarry Café and Community Fridge CIC or Clarion Futures.

The Community Facilities Project Officer explained that Clarion Futures would be responsible for project funding and delivery but the ongoing day-to-day use and any lease will be held by the Café. The Chairman noted the Deputy Leader's involvement and highlighted the importance in completing the project as soon as possible.

The Panel discussed the application from Haywards Heath Town Football Club in respect of use by the community, carbon neutrality and other available S106 funding. The Community Facilities Project Officer replied that she was assured by the applicant that it can be used by the community, that carbon neutrality is a planning consideration and funding is being given by the Football Foundation.

The Chairman encouraged more partnership working between the local community and the Football Club.

The Community Facilities Project Officer provided an update regarding the allocation of S106 receipts to community projects over the past year in addition to recommendations for variations.

The Member expressed nervousness over the funding gap for the Haywards Heath Rugby Club project and asked why the money allocated for Colwell Ground CIC cannot be put to use elsewhere.

The Community Facilities Project Officer confirmed that the Rugby Club are confident they can raise the funds with the extended time and that the money previously allocated to the Colwell Ground CIC must be spent at the St Francis site.

The Panel felt disappointed that the application from Sheddingdean Baptist Church was not able to proceed.

The Chairman took the Panel to vote on the recommendations in the report.

The Panel were unanimously supportive of all recommendations.

RESOLVED

The Cabinet Grants Panel agreed:

1. That £52,500 of S106 Contributions be released to Clarion Futures to fund the creation of an attractive outdoor community space on Council owned land at Hollands Way, East Grinstead alongside the play area and Quarry Café and Community Fridge venue in the Old Post Office.
2. That £12,239 of S106 Contributions be released to Haywards Heath Town Football Club to fund the refurbishment of the Pilgrim Hut to create a new indoor café and education room at the Hanbury Stadium which will be available to players and spectators and community hirers.
3. That the Release of S106 Contributions application from Ansty Village Centre Trust be extended on a special condition regarding project completion to 31 December 2023.
4. That the Release of S106 Contributions application from Sheddingdean Baptist Church is not given an extension of time with regard to the submission of evidence that the project can be funded in its entirety by 31 March 2023 after which the grant offer will expire.
5. That the Release of S106 Contributions application from Haywards Heath Rugby Club be extended on a special condition to secure project funding to 31 December 2023.
6. That the Release of S106 Contributions application from Hayward Heath Tennis Club be extended on a special condition for project completion to 31 May 2023.
7. That the Release of S106 Contributions application from Mid Sussex District Scouts:
 - a. Will require a Development and Lease Agreement and Grant Agreement to be signed by 31 May 2023 or the grant offer will expire after this date.
 - b. Subject to finalizing the necessary legal paperwork, be extended on a special condition to secure project funding by one year to 28 June 2024, and project completion by 31 December 2025.

8. That the Release of S106 Contributions application from Sussex Clubs for Young People be extended on a special condition for project completion to 31 December 2025.
9. That the Release of S106 Contributions application from Colwell Ground CIC is not given an extension of time with regard to the submission of evidence that the project can be funded in its entirety by 1 April 2023 after which the grant offer will expire.

8. RELEASE OF S.106 LOCAL COMMUNITY INFRASTRUCTURE (LCI) CONTRIBUTIONS - COMMISSIONING OF CCTV CAMERAS

Liz Lancaster, Infrastructure Officer, introduced the report which presented a request from Worth Parish Council for the release of £65,509.20 from S106 Local Community Infrastructure (LCI) Contributions to partially fund the supply, installation and commissioning of four CCTV cameras in their Parish.

The Vice-Chairman enquired whether the Cameras will be monitored by the Police or uploaded to the Cloud.

The Infrastructure Officer confirmed it will be monitored by the Police.

The Chairman took the Panel to vote on the recommendation in the report.

The Panel were unanimously supportive of the recommendation.

RESOLVED

The Cabinet Grants Panel agreed:

1. That £65,509.20 be released from contributions from land at Felbridge Nursery, land off Woodlands Close (Phase 1 & 2), and land at Wychwood to partially fund this project.

9. CORPORATE GRANT SCHEMES - COMMUNITY GRANTS

Mat Jarman, Head of Communications, PR & Community Engagement, introduced the report for present to the Cabinet Grants Panel, seven Community Grants and three Ukraine Support one-off community grant applications for consideration.

The applications which were recommended for consideration by the Panel are set out below:

Table 1: Applications recommended for award

Community Grants

Organisation	Grant Purpose	Award Requested	Award Suggested
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1 st Hurstpierpoint Scout Group	Install 28 solar panels on south facing roof of the Scout Headquarters	£5,000	£5,000
Balcombe Cricket Club	Upgrade kitchen and install outdoor seating facility	£5,000	£5,000
Befriended	Set up community choir	£5,000	£1,000
TOTAL		£15,000	£11,000

Homes for Ukraine grant fund

Organisation	Grant Purpose	Award Requested	Award Suggested
All Saints Lindfield	Set up a drop-in service at The Yews and deliver 4 events.	£8,660.60	£8,660.60
Being Neighbourly	Group therapeutic sessions to develop into a peer led support group at Glen Vue and update the website with a page for Ukrainian refugees. Fund English lessons and professional exams.	£13,228	£4,192
HUGS 4 Ukraine	Fund the Cherry Tree hire, create a website, support weekly drop-in in Hassocks Age Concern and deliver 3 celebratory events.	£14,900	£4,900
TOTAL		£38,639.60	£17,752.60

Table 2: Applications Considered but NO GRANT Award Recommended

Organisation	Purpose for which grant is sought	Award requested
Arise Counselling Service	Supplement open-ended counselling sessions as part of an existing service	£5,000
East Grinstead Business Association	Revamp EGBA website and create promotional video	£2,250
Headway Sussex	Support the Crawley Support Group for people living with brain injury	£5,008
The Juno Project	'This is Me' Social, emotional and behaviour focused programme for girls aged 14-16 years.	£4,354.04
TOTAL		£16,612.04

The Vice-Chairman enquired whether there will be battery storage for the solar panels requested by 1st Hurstpierpoint Scout Group.

The Head of Communications, PR & Community Engagement replied that the funding request includes funding for a batter to store accumulated energy which is why officers recommended full funding.

The Member requested that the community choir set up by Befriended be open to all.

The Head of Communications, PR & Community Engagement informed the Panel on the Homes for Ukraine grant fund and explained that the application from Being Neighbourly is part-funded as English lessons are already being provided by West Sussex County Council and that HUGS 4 Ukraine do not have the capacity to full deliver their desired project.

The Vice-Chairman welcomed the application from All Saints Lindfield. The Chairman added his appreciation of officers working hard to ensure Ukrainians feel as welcome and comfortable as possible.

The Chairman noted that the application from East Grinstead Business Association will be considered elsewhere.

The Head of Communications, PR & Community Engagement highlighted that Arise Counselling Service were not awarded a grant as it is a service that already exists, and that The Juno Project is programme that takes place during school time however officers are working with them to see if they can deliver it outside of school hours.

The Chairman asked if the Chairman and Vice-Chairman can agree the decision outside of a Cabinet Grants Panel should a resolution be reached for The Juno Project.

Kevin Toogood, Solicitor to the Council, confirmed that the Panel could give delegated authority to officers to deal with a revised application being brought forward.

The Chairman took the Panel to vote on the recommendations in the report.

The Panel were unanimously supportive of all recommendations.

RESOLVED

The Cabinet Grants Panel agreed:

1. That £5,000 from the Community Grants Fund be released to 1st Hurstpierpoint Scout Group to fund the installation of 28 solar panels on south facing roof of the Scout Headquarters.
2. That £5,000 from the Community Grants Fund be released to Balcombe Cricket Club to fund the upgrade kitchen and install outdoor seating facility.
3. That £1,000 from the Community Grants Fund be released to Befriended to fund the set up a Community Choir.
4. That £8,660.60 from the Homes for Ukraine Grant Fund be released to All Saints Lindfield to fund the set up a drop-in service at The Yews and deliver 4 events.
5. That £3,543.20 from the Homes for Ukraine Grant Fund be released to Being Neighbourly to fund group therapeutic sessions to develop into a peer led support group at Glen Vue and update the website with a page for Ukrainian refugees. Fund English lessons and professional exams.

6. That £4,900 from the Homes for Ukraine Grant Fund be released to HUGS 4 Ukraine to fund the Cherry Tree hire, create a website, support a weekly drop-in at Hassocks Age Concern and deliver 3 celebratory events.
7. That **no** grant be awarded to Arise Counselling Service as their application does not meet the criteria of the Homes for Ukraine Grant Fund.
8. That **no** grant be awarded to East Grinstead Business Association as their application does not meet the criteria of the Community Grants Fund.
9. That **no** grant be awarded to The Juno Project as their application does not meet the criteria of the Community Grants Fund.

The meeting finished at 4.49 pm

Chairman

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CORPORATE GRANT SCHEMES - Community Grants

REPORT OF: Lucy Corrie, Assistant Director, Communities
Contact Officer: Regina Choudhury, Community Development Officer,
Regina.Choudhury@midsussex.gov.uk
Wards Affected: All
Key Decision: No
Report to: Cabinet Grants Panel
26th June 2023

Purpose of the report

1. The purpose of this report is to present to the Cabinet Grants Panel, eleven Community Grants applications for consideration.

Recommendation

2. Members of the Cabinet Grants Panel are requested to consider and decide upon the recommendation for each of the applications detailed, summaries of which are attached in Appendix A

Summary

3. A summary of the applications to be considered and the recommendations from the Community Grants Assessment Group are provided. These suggest the level of financial assistance that should be awarded to each organisation and are detailed in Tables 1 and 2 below.

Background

4. Applications for all grants and the Release of S106 contributions are assessed against the published criteria, <https://www.midsussex.gov.uk/business-licensing/corporate-grants/> and considered by the Grants Assessment Group to ensure a consistent approach.

Assessment Process

5. Applications are assessed against four key criteria – Council priorities, evidence of need, fiscal impact, and benefits. The maximum possible score, for excellent applications which fully meet all the criteria, is 12.
6. Applications are assessed by the Grants Assessment Group comprising three relevant officers from across the Council. The assessment matrix used is at appendix A. All organisations presented have met the criteria, i.e., they are fully constituted, voluntary and not for profit organisations, and have provided the relevant information to support their application.

Grant Applications Recommended for approval under the Community Fund

7. Ardingly Cricket Club is run by a volunteer management committee and volunteers. They currently have 80 senior members and 26 juniors. They provide cricket match play, friendlies and coaching for all age groups in the community. The group are seeking funds to upgrade their cricket net facilities with the purchase of a 33inch

Fortress 360 portable cage. The current net is very old and an undersized fixed net which is not suitable for members. The junior cricket coaching is entering its third year and the coaches are waiting for enhanced facilities to accommodate the increasing number of juniors. Ardingly Cricket Club offers an opportunity for residents in Ardingly to take part in cricket and enhancing the facilities will provide a better experience for members. Officers recommended that this project is awarded £2000 from the Community Grants scheme.

8. The Dame Vera Lynn Children's Charity aims to give pre-school children with Cerebral Palsy and similar motor learning impairments early intervention services based on the principles of Conductive Education which support parents in raising a pre-school aged child with cerebral palsy or another neurological condition. The sessions based in Cuckfield provide music therapy, swimming sessions, home play sessions with outreach workers and speech and language therapy. The charity has been affected by the impact of Covid and has seen its income fall with donations dropping. As a result, they are proactively fundraising to continue providing the Conductive Education sessions. In 2019 the group were funded via a Community Grant with an award of £3,478. The total annual cost of the project is £182, 619 and the group have already raised £71,812. The Community Grants criteria excludes funding for existing projects that have previously received community grants. However, the project is aiming to re-establish following Covid and is providing a unique service that will benefit 23 families in Mid Sussex at no cost. Officers recommend that the group is awarded £2,500 from the Community Grants fund on the understanding that they will not qualify for any future funding after this date.
9. East Grinstead Community Bonfire CIC aim to provide a free family Bonfire and Firework event in East Grinstead. The group is working with the Town Council, the Rotary Club, the Lions, the Ashplats Conservation Group and Turners Hill School. They have started preparing for the event by coppicing at Turners Hill School and working with Ashplats Conservation Group to collect wood. They are seeking match funding totalling £2,800 of which they have secured £1,880. The group are seeking funds to support this inaugural bonfire event to fund tools, fire extinguishers, Hi-Viz jackets, First Aid, pavilion hire, event insurance (£2,500) and promotional materials. Officers agree that this inaugural event will bring communities together and the group have plans to make this an annual event. The bid demonstrates wide partnership working and long-term viability. Officers recommend that this project is awarded £5,000 from the Community Grants scheme.
10. Friends of Sheddingdean School Association (FOSSA) is a Parent Teacher Association that raises funds for Sheddingdean Community Primary school and organises events all year round. The group's activities raise money for the school and fosters wider engagement within the broader school community. The group are seeking funds to transform their school garden space into a multi-sensory environment and habitat for plant and pond-life, bugs and hedgehogs in which children can learn and explore outdoor education all year round with a focus on sustainability. The garden will be open to Windmills playgroup (community pre-school for children with additional needs and local children) who would benefit from outdoor green space and other eldercare groups. The group are working with The Budding Foundation who are providing a grant for plants and seeds and will be covering the cost of the garden designer. Mid Sussex Voluntary Action will work with a corporate sponsor to provide a team of volunteers to assist with planting. The group have also raised £1,000 through local fundraising. Officers agree that the bid demonstrates strong partnership working, a community based project and has a focus on sustainability which all strongly meet the Council's corporate priorities. Officers recommend that this project is awarded £5,000 from the Community Grants scheme.

11. IMPACT Foundation (Tasty Team) provide a programme of activities to promote healthy eating. The group of 11 volunteers work with people to help them acquire the skills and confidence to cook for themselves. The workshop sessions are aimed at low-income families in areas of high deprivation. The group received £2,545 funding in February 2022 from the Council's community grant to initiate this project which was delivered to people who had been homeless, living in temporary accommodation or suffering from isolation during the pandemic. They delivered 19 cooking sessions across Mid Sussex and reached 33 adults and 197 children. In addition to the council grant, they received grant funding from the National Lottery (£8,450) Haywards Heath Rotary (£500), U3A (£200), Haywards Heath Town Council (£500) and local donors (£605). The group are now seeking funds to deliver a further 45 sessions and provide cooking essential kits to those living in supported accommodation as they move onto independent living. The sessions would be held across the district in various community venues. Officers recognise the importance of learning the skills to prepare meals, especially with the cost of living and the need to adapt cooking to keep costs low. The project also offers participants an opportunity to create a social network which is important in improving physical and mental wellbeing. Building and maintaining strong social networks is particularly beneficial for those residents moving from sheltered accommodation onto independent living. The project is a further enhancement of the existing project and officers agree that it can be funded under the criteria as it is not seeking to continue a project under business as usual. Officers recommend that this project is awarded £1,900 from the Community Grants scheme.
12. Love Sober CIC provides coaching, courses, an online community, and a podcast aimed at women (mums and carers) who are struggling with alcohol use disorder to stop drinking and build lives sober. It also provides free newsletters and blogs and meet ups. The coaching focuses on self-care, habit change and positive psychology as well as stress and hormonal health. The group is seeking funds to deliver free and low cost workshops providing support and information about wellbeing to support stress/parenting and alcohol free living. The group will offer this across Sussex and state that at least a third of all participants will be from Mid Sussex. The total cost of the project is £13,000 and the group are seeking the full project costs. This includes £3,000 to fund a member of staff. However, the criteria only allows for a maximum award of £5,000. Officers agree that this project provides an opportunity to provide early intervention access points to support women who are currently being referred to national support schemes due to a gap in support services locally. Love Sober have stated that Mid Sussex residents will only make up one third of all recipients of the services. Officers agree that the group should be supported to initiate this project and suggest it is funded to support the Mid Sussex residents of the project. The group have secured £2,000 funding and plan to raise further funds for the project. Officers recommend that this project is awarded £2,000 from the Community Grants Fund.
13. Release Counselling and Therapy for Women CIO is a community counselling organisation that aims to improve the mental wellbeing of women by reducing isolation and empowering women to bring about positive change. The group specialises in maternal mental health, supporting mothers and their babies during the perinatal period. They have supported over 3,000 individuals through their one-to-one counselling and therapeutic group programmes. The group are seeking funds to set up a 10 week early intervention counselling group for new mums (Mummyshock). The group aims to meet weekly for 2 hours and is comprised of psychoeducation, discussion and activities. The programmes are written and delivered by qualified Counsellors, covering topics including birth stories, changes in identity, relationships, bonding and attachment, mental and emotional wellbeing, and support networks. The groups are attended by health professionals. The Mummyshock course is currently being delivered in Brighton & Hove, Worthing and Peacehaven and there is a waiting

list and demand from mums in Mid Sussex. The group are looking to set up a group in Burgess Hill. Officers agree that the bid strongly demonstrates the success and demand for the project and feel that it would benefit new mums in Mid Sussex to be able to attend a group that is local and accessible. Officers recommend that this project is awarded £4,988 from the Community Grants scheme.

14. Slaugham Community CIC raises funds to support community projects that promote community cohesion, especially projects that promote inter-generational relationships, bringing young people and older people in the community together. The group are seeking funds to replace two damaged park benches that were sited on the village green in Slaugham. These benches are a focal point for the community; acting as the bus stop for those waiting for the school bus or community bus, for the elderly in the village taking a rest on an afternoon walk, for local residents to meet and talk over a coffee, for young people to sit and talk with elderly people and for families to sit and picnic. Since the damaged benches were removed, the group say the village has lacked a focal point for the community, where their original site in the centre of the village helped bring together young and old, local or visitor. The group are also seeking funds to restore a Grade II listed phone box. Officers consider this project will promote community cohesion by encouraging a sense of pride in the local area and providing a community focal point for intergenerational connections and inviting for visitors to the parish. Officers recommend that this project is awarded £2,960 from the Community Grants scheme.
15. Swoove Fitness provide exercise classes for adults with dementia and young adults with additional needs. The service offers an outlet for adults with dementia and young adults to be able to sing and move in a safe environment. This helps to improve their mental wellbeing and the effect on their behaviour impacts positively on their support networks. The sessions are free and have been piloted and proved very successful. The group are seeking funds to extend the free sessions to two times a week. Officers agree that being able to have a safe space to express yourself is key to mental wellbeing and beneficial for those with additional needs. Officers recommend that this project is awarded £1,000 from the Community Grants scheme.

Grant Applications not recommended for approval under the Community Fund

16. The Respect Youth Club is club based in Burgess Hill for young people aged 9-16 years. The group meet weekly in Burgess Hill Scout Hut and on average 20 children attend each session. The club offers a range of indoor and outdoor activities and visits from local groups. Weekly activities include table tennis, pool, computer games, needlework, crafts and outside activities. The group are seeking funds to continue with an existing service. Respect Youth Club have been funded through this scheme since 2008 for every 2 years up until 2020. The revised grants criteria excludes funding existing projects for ongoing costs. Officers, whilst recognising the benefits of this group for young people can't recommend funding under the current criteria but suggest that the group is signposted to Mid Sussex Voluntary Action to explore other relevant funding opportunities. Officers recommend that this project is not funded from the Community Grants scheme.
17. Summerhaven provides information and a range of activities for people living with mental health issues. They offer a range of activities to promote the mental and physical wellbeing as well as opportunities to socialise to help combat social isolation. They provide a drop-in each Sunday at the Kiln in Burgess Hill. The group offer a unique weekend service which is not provided by any other group. The group charge a nominal fee for refreshments which currently covers some of the rental cost. The group are seeking funds to contribute to six months hire of premises, match funded by

themselves for the remaining six months. In 2017 and 2019 Summerhaven previously received funding from Community Grants for the same service and the criteria excludes funding for existing services. Officers recommend that this project is not funded from the Community Grants scheme.

Other Options Considered

18. To not fund the applications recommended in this report.
19. The awards recognise the key role Community, Voluntary Sector (CVS) organisations play in enabling communities to be resilient and the monies provided by this Council are 'pump priming' in the context of enabling the applicants to lever in substantial monies from other organisations, grant-giving charities, and national schemes. The impact of COVID19 on the sector has been unprecedented in terms of demand, coupled with loss of income and resources to meet these increased demands. The continued use of this fund to support community initiatives will help to mitigate against some of the challenges faced by the sector in these extraordinary times.

Financial Implications

20. Community Development Grants have previously been funded through a dedicated reserve. The balance held in the Community Development Fund Reserve as of 1 April 2023 was £154,818. The amount spent in 2023/24 (as of 6 June 2023) was £22,566, which leaves a balance remaining in the reserve of £132,252. A revenue budget of £100,000 has been allocated for 2023/24 which makes a total of £232,252.
21. The amounts committed, but not yet paid, as of 6 June 2023 are £114,896. This leaves a balance of £117,356 if all the committed grants are paid.
22. The total amount of the Community Development Grants proposed in this Cabinet Grants Panel report is £27,348, which leaves a remaining balance of £90,008 if all the committed grants are paid.
23. Grant applications that have been recommended have had all accounts/financial data assessed by finance with all due diligence undertaken.

Risk Management Implications

24. The main associated risks that may impact upon the successful implementation of the decisions arising from this report would be the inability of the funded organisations to carry out the services, activities or equipment purchase for which funding had been awarded.
25. Where applications reference physical works to properties, applicants will be required to ensure that the project has all the necessary permissions in place (including planning, building regulations, licensing and from landlords) prior to completion.
26. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the grant is given, including the return of all monies to the Council should the purpose for which the funds are awarded not materialise.

27. All organisations in receipt of grant funds are requested to complete an End of Grant Report at the end of the funding period and required to submit information relating to the grant including purchase invoices, details of the number of residents benefiting from the grant, annual accounts, how the grant was used etc.
28. It is considered that these measures would mitigate the main risks from materialising and indicate a low risk to the successful outcomes arising from this report.

Equality and customer service implications

29. As part of the assessment process all the organisations applying for funding from the Council have complied with the required conditions of funding and have the requisite policies and procedures in place including any other relevant legislation.

Sustainability Implications

30. The provision of the Community Grants Programme supports the council's corporate priorities, specifically Strong and Resilient Communities and Effective and Responsive Services. The grants also support the council's community leadership role in the delivery of local and [UK sustainable development goals](#) contributing towards:



SDG 3: (Ensure healthy lives and promote well-being for all at all ages)



SDG 10: (Reduce inequality within and among countries)



SG11(Sustainable Cities and Communities)

Legal Implications

31. The Council is not obliged to provide grant funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.

Background Papers

None

Appendices

Appendix A - Assessment Matrix

Table 1: Applications recommended for award**Community Grants**

Organisation	Grant Purpose	Award Requested	Award Suggested
Ardingly Cricket Club	Upgrade cricket net facilities	£2,000	£2,000
Dame Vera Lynn Children's Charity	Early intervention service to support pre-school children with Cerebral Palsy and similar motor learning impairments.	£5,000	£2,500
East Grinstead Community Bonfire CIC	Support the setup of the inaugural bonfire event in East Grinstead.	£5,003	£5,000
Friends of Sheddingdean School Association (FOSSA)	Transform garden space into a community multi-sensory environment.	£5,000	£5,000
IMPACT Foundation (Tasty Team)	Healthy eating learning sessions for those living in supported accommodation.	£1,900	£1,900
Love Sober CIC	Free and low cost access to workshops providing support for women (mums and carers) struggling with alcohol use disorder.	£13,000	£2,000
Release Counselling and Therapy for Women CIO	Set up a 10 week early intervention counselling group for new mums experiencing or at risk of post-natal depression and other mental health conditions.	£4,988	£4,988
Slaugham Community CIC	Replace two community benches on the village green and update village post box.	£2,960	£2,960
Swoove Fitness	Weekly exercise classes for young adults with additional needs.	£1,000	£1,000
	TOTAL	£43,062	£27,348

Table 2: Applications Considered but NO GRANT Award Recommended

Organisation	Purpose for which grant is sought	Award requested
The Respect Youth Club	Weekly halls hire costs and public liability insurance for youth club.	£1,710
Summerhaven	Weekend drop-in for adults with mental health needs.	£500
	TOTAL	£2,210

Assessment Matrix (max score = 12)

Criteria	<i>Excellent:</i> the application meets the criteria and shows outstanding qualities (Score 3)	<i>Good:</i> the application meets the criteria and shows strong qualities (Score = 2)	<i>Fair:</i> the application meets the criteria (Score = 1)	<i>Poor:</i> the application does not meet the criteria (Score = 0)
Council's priorities <i>(Effective and Responsive Services; Sustainable Economic Growth; Strong and Resilient Communities; Financial Independence)</i> (Qu. 20)	The application clearly articulates how the project will meet at least one of the Council's priorities	The application states how the project will meet at least one of the Council's priorities	The application states that the project will meet at least one of the Council's priorities	The project will not meet any of the Council's priorities
Evidence of need (Qu. 15)	The demand / need within the local community is clearly articulated with supporting information i.e. consultations, research, statistics, pilot project.	The applicant has outlined the need within the local community.	A need is identified	The need is not evident.
Impact and benefits (Qu. 13, 16, 18)	Project clearly describes the beneficiaries (80%+ from Mid Sussex), outcomes and measures of success.	Beneficiaries (80%+ from Mid Sussex), outcomes and evaluation methods are listed but not detailed.	Limited information has been supplied regarding beneficiaries (80%+ from Mid Sussex), outcomes and project evaluation.	Less than 80% of beneficiaries are from Mid Sussex. Outcomes are not evident.
Finances (Qu. 21)	The applicant has submitted an itemised balanced budget that appears realistic and good value for money, including 10%+ match funding sources identified or secured.	The applicant has submitted a balanced budget that appears realistic and good value for money.	Budgetary information is limited.	Budgetary information is non- existent or incomplete.

	Councils Priorities	Evidence of need	Impact and benefits	Finances	TOTAL
1. Ardingly Cricket Club	3	3	3	2	11
2. Dame Vera Lynn Children's Charity	3	3	3	3	12
3. East Grinstead Community Bonfire CIC	3	2	3	2	10
4. Friends of Sheddingdean School Association (FOSSA)	3	3	3	3	12
5. Impact Foundation	3	2	2	2	9
6. Love Sober CIC	3	3	3	2	11
7. Release Counselling and Therapy for Women	3	3	3	2	11
8. Slaugham Community CIC	3	3	3	2	11
9. Swoove Fitness	3	3	3	2	11

CORPORATE GRANT SCHEMES – Release of S106 Contributions

REPORT OF: Sally Blomfield, Assistant Director, Planning and Sustainable Economy
 Contact Officer: Elaine Clark, Community Facilities Project Officer,
elaine.clark@midsussex.gov.uk
 Wards Affected: All
 Key Decision: No
 Report to: Cabinet Grants Panel
 26th June 2023

Purpose of the report

1. The purpose of this report is to
 - (i) Present the five requests by voluntary sector organisations for the Release of S106 Contributions for consideration by the Cabinet Grants Panel which are summarised in the Table below and set out in Appendix A.

Organisation	Purpose for which award is sought	Total Project Cost	Proposed S106 Contribution
Adastra Hall Hassocks Community Association	Community hall expansion and new toilets.	£505,884	224,139
East Grinstead Rugby Football Club	Pitch lighting improvements	£50,202	19,264
Hurstpierpoint Cricket Club	Pavilion modernisation	£45,109	33,458
Lindfield Cricket Club	Cricket square pop-up irrigation/water harvesting system	£24,094	12,050
The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Copthorne	Air-conditioning and car parking at St John's Church Community Hall (Copthorne Parish Hub)	£43,424	43,424
TOTAL		£668,623	£332,335

- (ii) Request an uplift in the amount previously awarded to Haywards Heath Rugby Football Club.
- (iii) Request an extension of time to finalise legal paperwork in respect of the award to Mid Sussex District Scouts.
- (iv) Provide an update on the Colwell Ground CIC project.

Recommendations

2. Members of the Panel are requested to consider and agree:
 - (a) the release of S106 monies to support the five projects summarised in paragraph 1 above and set out in Appendix A.
 - (b) the increase the Release of s106 monies to Haywards Heath Rugby Football Club, toward the cost of rebuilding the clubhouse at Whitemans Green, by £161,288.12 to the total sum of £311,288.12;
 - (c) a further extension of the deadline for completing the legal paperwork in respect of the £100,000 Release of S106 to Mid Sussex District Scouts by two months.

Release of S106 Monies

3. This Report sets out for Member consideration five applications by voluntary sector organisations for the Release of S106 contributions. These bids have been assessed against a set of standard criteria set out in the Community [Grants Fund Revised Grant Criteria](#), to ensure a consistent approach.
4. Applications are assessed against four key criteria – Council priorities, evidence of need, finances (evidence of value for money/deliverability in terms of match if required), impact and benefits. The maximum possible score for excellent applications which fully meet all the criteria is 12.
5. Information is shared with representatives of the Grants Assessment Group and with the relevant Town and Parish Councils as appropriate.
6. All organisations have met the necessary criteria, i.e. are fully constituted voluntary and not for profit organisations and have provided relevant information to support their application.
7. Appendix A sets out the details of the assessment of each of the five proposals.
8. In some instances, the proposed S106 contribution is less than the total project cost because the applicant either has sufficient reserves to contribute toward the cost; has identified match funding from other sources; or the amount of S106 available is less than the full amount needed to deliver the project.

Haywards Heath Rugby Football Club

9. In June 2019, Haywards Heath RFC was awarded £150,000 toward the construction of a new clubhouse at Whitemans Green. To allow more time for fundraising, the Cabinet Grants Panel agreed to extend the conditions of the funding offer, to give the club until December 2023 to secure project funding and December 2024 for project completion. The club has been actively fundraising and has raised £1.8m toward the scheme.

10. The build cost was estimated at £1.5m but prices have increased significantly and the club has worked with a design and build construction company to revise the design and now estimates the total project cost at £2.25m. The revised design meets the original objectives of the project and will deliver six Sports England level changing rooms, allowing the club to offer a wider girls and ladies rugby and multi-sport programme. It also includes match officials changing rooms, physio room and shop on the ground floor as well as a bar and separate function room with viewing balcony, meeting rooms and commercial kitchen on the first floor. The proposed plans will also double the number of available parking spaces and create a much better flow of traffic around the facility, with improved access for emergency and other essential services.
11. The rugby club has submitted a new Planning application (DM/23/1174) for the revised scheme, which is currently pending. Subject to Planning, the contractor is able to commence the build in September 2023 with a projected build time of 48 weeks meaning a state-of-the-art clubhouse could potentially be completed and delivered by September 2024 for the start of that rugby/football season.
12. The Council has leased the land for the clubhouse to Haywards Heath RFC until 2027. The rugby club is currently in negotiations with the Council to enter into a new 99 year Lease Agreement, which is required as a condition of the first grant offer.
13. The existing building is becoming increasingly dilapidated, emergency electrical work has been necessary, the roof is leaking and short-term repairs are not sufficient to make the pavilion fit for purpose. The rugby club is thriving and the youth squad is the largest in Sussex with over 500 young players aged 6- 16 years but the outdated facilities are limiting opportunities for further expansion, particularly in relation to women and girls rugby.
14. The new rugby clubhouse will also benefit other Cuckfield based football and athletics clubs such as Cuckfield Rangers, Cuckfield Cosmos, Sussex Thunder and Haywards Heath Harriers who will be able to use the facilities, plus other sports clubs and social groups within the wider Mid Sussex area.
15. All these groups are committed to supporting the Clubhouse Project in various ways and in return will benefit considerably from the new facilities with the availability of everything from changing and social facilities, physio space, kit shop and storage - in short the new multi-sports pavilion will provide a one stop facility for many of the outdoor team-based sporting needs of Mid-Sussex sports clubs
16. At the time of the initial funding offer, the amount of s106 available to support the scheme was limited but further Formal Sport contributions have become available from the the following developments: £124,691.35 (DM/16/1803 Land at Penland Farm), £30,579.43 (09/03857/OUT Land at Bylanes Close) and £5,957.34 (12/03750/OUT Land at Ardingly Road).
17. The applicant has submitted a request for a further £300,000 toward the project but there is only £161,288.12 available in S106, which will leave a budget shortfall of £288,712. The rugby club has pledged to continue fundraising to bridge this funding gap to deliver the project.
18. This project is identified in the Playing Pitch Study and meets the Council's priorities. It is therefore recommended that the current award of s106 contributions of £150,000 to Haywards Heath Rugby Football Club to rebuild the clubhouse at Whitemans Green should be increased by £161,288.12 to a total of £311,288.12.

Mid Sussex District Scouts

19. In June 2021, Mid Sussex District Scouts was awarded £100,000 s106 contribution toward the cost of a new community hall on Council owned land at Barn Cottage Recreation Ground.
20. To date, it has not been possible to finalise the legal paperwork needed to progress the project and in February 2023, the Cabinet Grants Panel agreed to allow the scouts more time fulfil the conditions, as follows:
 - Development and Lease Agreement and Grant Agreement to be signed by 31 May 2023 (or grant offer will expire after this date)
 - Subject to finalizing the necessary legal paperwork, extend special condition to secure project funding by one year to 28 June 2024, and project completion by 31 December 2025
21. Unfortunately, the scouts have been unable to meet this extended deadline and have requested a further extension to complete the legal paperwork. They are currently in negotiation with the Council's Legal team regarding the detail of the agreements.
22. This project will benefit local residents in the Bentswood Ward and the wider area by providing a base for positive activities for children and young people.
23. It is therefore recommended that a further, final and limited, extension of time is awarded to enable the scouts to take the project forward, subject to the following:
 - Development and Lease Agreement and Grant Agreement must be approved by 30 June 2023;
 - contracts must be exchanged and the grant agreement completed no later than 31 July 2023
 - The project is fully funded by 28 June 2024; and
 - The project can be completed by 31 December 2025.

Colwell Ground CIC

24. In February 2023, the Cabinet Grants Panel was advised that the Colwell Ground CIC proposal to develop the St Francis sports ground could not be achieved and the applicant was working on a revised scheme.
25. A new bid has been submitted to the Council, but the application has been deferred as further information is needed with regard to the project finances. Subject to receiving the information required in time. It is anticipated that this bid will be considered at a future Cabinet Grants Panel, subject to the receipt of this information.

Financial Implications

26. The monies proposed to be released in this Report have been secured through S106 Agreements (legal agreements between developers and the Council to address impacts of the development). The Agreements have all been entered into in line with legislation, the District Plan requirements and the MSDC Developer Contributions Supplementary Planning Document.

Risk Management Implications

27. The main risks to the successful implementation of the decisions arising from this report would be the inability of the funded organisations to deliver those projects for which the Release of s106 has been agreed, so grant offers are time limited. If projects are not delivered within a set timeframe the funds can be allocated to alternative schemes.
28. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the Release of S106 Contributions is given. In respect of the Release of S106 Contributions, the Council may also impose additional safeguards prior to payment and all conditions must be met before the funds will be released. Payments are made on receipt of evidence of project expenditure.
29. It is considered that these measures mitigate the main risks from materialising and overall the risk of failure to deliver the outcomes arising from this report is considered low and well within tolerance levels.

Equality and customer service implications

30. As part of the assessment process all of the organisations applying for funding from the Council have to submit an Equal Opportunities Policy. They must comply with the conditions of funding and have the requisite policies and procedures in place.

Legal Implications

31. The Council is not obliged to provide funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.
32. All projects recommended for funding are considered to represent appropriate expenditure of S106 funds. In accordance with the Council's Constitution, the Cabinet Grants Panel is authorised to deal with the allocation of Section 106 monies.
33. All grant offers are conditional and subject to compliance with the Subsidy Control Act 2022.

Sustainability Implications

34. The provision of the Facility Grants programme supports the council's community leadership role in the delivery of local and UK sustainable development goals. Specifically, this service contributes towards:
 - SDG 3: (Ensure healthy lives and promote well-being for all at all ages)
 - SDG 10: (Reduce inequality within and among countries)
 - SDG 11: (Sustainable Cities and Communities)

Background Papers

Applications and associated documentation for the Release of S106 Contributions are held in Planning Policy.

Release of S106 contributions

Town:	Hassocks
Title Of Project:	Community hall expansion and new toilets
Applicant:	Adastra Hall Hassocks Community Association
Type Of Applicant:	Charitable Incorporated Organisation (no. 1201464)
Previous Grants In Past 5 Years:	£8,650 Disabled access (2019)
Release of S106 contributions Request	£ 230,000 (45%)
Total Project Cost:	£ 505,884

Financial Summary

Sources of funding and whether secured:

The Association intends to make local appeals for donations and legacies, plus applications to a number of trusts and foundations and the use of limited reserves to raise the match funding required to deliver the project.

Summary Of Project Proposal And Aims

Building extension to provide nine additional toilets including disabled access and baby changing, a large self-contained activity hall and kitchen improvements.

Background

The original Hassocks Community Association (registered charity no. 277606) was formed in 1976 to build and operate Adastra Hall, which opened for public use in 1987.

In 2022, the committee took advice from AiRS (Action in Rural Sussex) and resolved to create a new Charitable Incorporated Organisation (CIO). The objects of the Adastra Hall Hassocks Community Association CIO are 'to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Hassocks'.

Hassocks Parish Council owns Adastra Hall which is situated in Adastra Park. The Parish Council is currently finalizing a lease agreement with the newly constituted CIO which will reflect the proposal for an extension to the building. The CIO will merge with the old charity and take responsibility for the assets on the day the new lease is signed.

Adastra Hall is fully licensed, equipped with a modern fitted kitchen and has a total capacity of 240. There are three spaces available for hire: the Main Hall, the Green Room and the Committee Room. The venue is used for a range of activities including film shows, meetings, coffee mornings, concerts, exercise classes, exhibitions and social functions. The Association deals with bookings and also runs a twice weekly table tennis group and a short mat bowls group which meets on Tuesdays.

Over the past 36 years the village has grown dramatically and in 2023 the venue will host over 1,000 hire events throughout the year. Demand often outstrips supply so the management committee has decided to progress building two extensions for:

- Toilets – currently the main hall and committee room are served by only limited and dated toilet facilities - 2 x female, 1 disabled and 1 x male cubicle (plus urinal). The Association intends to extend this part of the building to provide 9 x individual unisex toilet facilities, including 2 suitable for wheelchair access and baby changing.
- Green room – this room suffers from poor access (disabled access is only through the main hall), poor layout and limited size and is not a suitable alternative to the main hall, if already booked. The plan is to double the usable space, make the room completely self-contained and improve the kitchen and toilet facilities. Redesign of this section of the hall will also provide a much improved and covered access from the side both for able bodied and disabled users. In addition, there will be improved views to the adjacent park and better natural light to the interior, which is currently rather dark.

The total project cost is estimated at £505,884 and will be subject to a competitive tender process for the works.

The applicant has Planning approval for the erection of two pitched roof single storey rear / side extension (to form larger second function room with communal toilets, kitchen and disabled toilet and larger communal toilets to main building (ref: DM/23/0771).

The applicant has submitted letters of support from the following current hirers - Strictly Dance Magic, the Gilbert and Sullivan Society, Hassocks WI, Keynotes Music, Star Cinema and the U3A. Hassocks Parish Council is fully supportive of the Release of s106 toward the hall extension project.

Assistant Director, Corporate Resources (\$151 Officer) Comments

Independently examined accounts have been submitted for the period ending 31st March 2022 which show a Surplus of £31,322.

Total income was £58,426; mainly generated from Hire Charges (£31,618), Grants/Donations (£18,667), Fundraising Activities (£4,404), Hire of Equipment (£411), Interest on HTB (£52), and Other Receipts (£3,274).

Total expenditure was £27,104; consisting of Supplies and Services (£2,874), Staff Related (£12,103), and Premises Related (£12,127). Balances held at the end of the period showed Net assets of £76,460: comprising of Debtors £436, and Cash in bank £76,024.

How Does The Project Meet The Council's Aims?

Financial Independence – Adastra Hall has been financially independent for many years and reinvests its annual surpluses into the facilities. The proposed improvements will increase bookings and help meet increased annual running costs to ensure the hall remains sustainable and self-sufficient in the future.

Effective and Responsive Services – the village hall aims to meet changing expectations, needs and requirements whilst providing safe and comfortable accommodation for diverse users. This project responds to identified requirements to provide modern and versatile facilities which will improve services.

Strong and Resilient Communities - villages such as Hassocks need to be vibrant and attractive to new residents, with a range of activities for all ages and abilities. The community centre is an easily accessible, local place for people to meet socially, learn new things, be entertained and take part in physical and group activities. It also provides a venue for community services such as blood donation, council meetings and a polling station. All of these functions provide opportunities for users to make friends, learn a skill or hobby, take exercise, enjoy themselves and enhance their mental health.

Assessment Group Evaluation Of The Project

This project will modernise and improve a well-used community facility to ensure it can continue to expand and meet growing demand. The committee has taken a proactive and ambitious approach to developing the facilities which will be of benefit to their users and the wider community. This should make the hall more appealing and ensure it remains financially independent and sustainable in the long term and continues to meet the needs of local residents. Section 106 funds have been secured for the development of community buildings in and around Hassocks including Adastra Hall, some specifically for the provision of more youth activities, and the Assessment Group considers this an appropriate use of funds. ***The Council is holding £224,139.11 in Section 106 receipts which could be allocated to this project. It is noted that this is slightly less than the requested amount but is all that is held.***

Recommendation

The Assessment Group recommends that the Cabinet Grants Panel Release S106 contributions up to a maximum of £224,139.11 to Adastra Hall Hassocks Community Association CIO to extend Adastra Hall to expand the Green Room and increase the number of toilets.

This money is made up from - £1,280.90 (08/02181/OUT Land at Hassocks Highway Depot, London Road), £4,872.33 (09/00952/FUL Land at Weald Lawn Tennis & Squash Club), £7,587.20 (12/00637/FUL Land at rear of Stafford House), £2,266 (DM/15/4964 Royston Nursing Home), £7,539.74 (DM/15/3309 Land at Stafford House) Community Buildings and £73,513.16 (DM/17/4307 Land on the west side of London Road, Saxon Mills), £127,079.78 (DM/18/2616 Hassocks Golf Club) Local Community Infrastructure S106 monies:

This release of S106 contributions is made subject to the following special conditions:

- ***evidence that the project can be fully funded within 12 months of the offer***
- ***the project must be completed within 12 months of project funding being obtained***
- ***details of new youth activities to be delivered on completion of the extension to the Green Room***
- ***submission of a copy of the signed lease agreement***
- ***submission of an updated Safeguarding Policy***
- ***compliance with the Subsidy Control Act 2022***

Release of S106 contributions

Town:	East Grinstead
Title Of Project:	Pitch lighting improvements
Applicant:	East Grinstead Rugby Football Club Ltd
Type Of Applicant:	Private company limited by guarantee without share capital
Previous Grants In Past 5 Years:	£50,000 Junior Clubhouse (2018)
Release of S106 contributions Request	£ 26,263 (52%)
Total Project Cost:	£ 50,202

Financial Summary

Bank loan £10,937 (secured)
Club Reserves £20,000 (secured)

Summary Of Project Proposal And Aims

LED floodlighting for training pitch to allow additional evening use and increase capacity.

Background

East Grinstead Rugby Club provides a range of services for rugby players of all ages and other groups who use the premises such as the East Grinstead Meridian Bridge Club, Probus East Grinstead and multiple junior football teams who use the astro surface. Current rugby teams are;

- Junior rugby age 5 – 11 (6 teams)
- Intermediate age 12-18 (6 teams)
- Girls (2 teams)
- Women (1 team)
- Mens teams (3 teams)
- Touch rugby no contact (1 team)
- Walking rugby (Older mixed gender 1 team)

The club provides a venue for the annual Sunshine 7's rugby weekend which was set up to help disadvantaged children and. which raises £20,000 a year for local charities. In addition, the facilities are used by the NHS as a main vaccination centre for the area, by southern water as an emergency water distribution centre and the metropolitan police as a police dog training centre. The main and junior clubhouses are also hired out for family and commercial events.

East Grinstead RFC currently has one floodlit pitch, a floodlit multi-use games area

and an unlit training pitch. Membership of the rugby club has grown to up a 1000 and the facilities are increasingly used by other sports. As a result, the club has seen a degradation in the condition of the training pitch due to overuse, and a lack of training space availability at peak times during the winter.

To address this EGRFC proposes to install 4no 15m galvanised steel masts and 8no LED floodlights at the training pitch. The work will involve electrical and civils work to install the mast bases, a distribution board foundation, 250 meters of cable trenching and associated steel wired armoured cable. The club has selected a specialist lighting contractor and a local civil engineering company who have offered to do the work at cost as they are club members and sponsors.

This will create an additional training area for the rugby teams and other sports during winter months. The total cost of the project amounts to £50,202.

The club has submitted a Planning application (ref: DM/22/1065) which is currently pending and work is due to take place over the summer months, subject to Planning approval. East Grinstead Town Council has indicated their support for this scheme to improve local sports facilities.

Assistant Director, Corporate Resources (\$151 Officer) Comments

Unaudited accounts have been submitted for the period ending 30th April 2022 which show a Surplus of £16,190.

Total income was £345,794; mainly generated from Subscriptions (£62,309), Bar and Kitchen Sales (£133,245), International tickets (£1,350), Clothing Sales (£8,622), Sponsorship, donations and 200 club (£55,603), Hire of facilities, fundraising and miscellaneous (£22,041), Net rents receivable (£33,029), Government grants receivable (£29,582) and Bank Interest (£13). Total expenditure was £329,604; consisting of Premises Related (£55,008), Supplies and services (£169,159), Employees (£74,620), Depreciation (£25,093) and Support Services (£5,724).

Balances held at the end of the period showed Net assets of £346,100: comprising of Tangible assets £466,791, Debtors £1,600, Stock £8,805, Cash in bank £110,700, Creditors (£52,606), and Creditors after more than 1 year (£189,190).

How Does The Project Meet The Council's Aims?

Strong and Resilient Communities – the EGRFC provides multiple services to the community as a social venue, a sports facility and an emergency services hub. They provide training opportunities for children and young people and encourage healthy living, physical fitness and mental wellbeing through group activities and team sports. The club is wholly funded by its members and sponsors.

Assessment Group Evaluation Of The Project

This project will upgrade the facilities and increase capacity by developing the training pitch so it can stay open for longer. The Assessment Group consider

this an excellent use of Formal Sport s106 contributions as it will enable more training sessions and facilitate greater participation in rugby and other sports. The club is successful and well managed and this would enable them to continue to develop and meet growing demand. ***The club applied for £26,263 but the award offered is the total of the s106 available which can be allocated toward this project.***

Overall score: 8

Recommendation

The Assessment Group recommends that the Cabinet Grants Panel Release S106 contributions up to a maximum of £19,264.59 to East Grinstead Rugby Football Club to install LED floodlighting at the training pitch which is made up of £14,226.40 (07/03142/FUL Land at the Rentokil Site, Garland Road), £3,000.00 (10/02881/FUL Land rear of 240-258 Holtye Road), £68.00 (09/02535/FUL Land at Tobias School of Art), £1,970.19 (14/02460/FUL Land at North End Club, 32-33 North End) Formal Sport S106 monies.

This release of S106 contributions is made subject to the following special conditions:

- ***the project must be completed within 12 months of project funding being obtained***
- ***Submission of Planning approval***
- ***compliance with the Subsidy Control Act 2022***

Release of S106 contributions

Town:	Hurstpierpoint
Title Of Project:	Pavilion modernisation
Applicant:	Hurstpierpoint Cricket Club
Type Of Applicant:	Unincorporated Association
Previous Grants In Past 5 Years:	n/a
Release of S106 contributions Request	£ 33,458 (74%)
Total Project Cost:	£ 45,019

Financial Summary

Sources of funding and whether secured

Football Foundation £11,561 (secured)

Summary Of Project Proposal And Aims

Install new shower cubicles, flooring, an outside patio and replace the roof to modernise the Fairfield Recreation Ground pavilion and ensure it can continue to develop as a community hub, used by sports clubs and local groups for a range of recreational and social activities.

Background

Hurstpierpoint Cricket Club was founded in 1717, it is a family friendly, social and inclusive cricket club, based at Fairfield Recreation Ground. The club welcomes new members of all ages and abilities, experienced or otherwise. It is an unincorporated association, affiliated to the England and Wales Cricket Board (ECB) through the Sussex Cricket Board. It is managed by 12 voluntary committee members.

There are three Mens League sides, one Women's League side and a Sunday social XI, along with boys age groups from U8s up to U16s and girls age groups from U9s up to U15s. The club plays League and friendly matches, both at weekends and mid-week, as well as social matches, inter-club events and charity matches supporting both local and national charities.

The facilities are owned by the District Council and the club has been offered Heads of Terms to extend the lease by a further 14 years, to 2037. The cricket club is responsible for the management and maintenance of the sports pavilion.

The cricket club hires the pavilion to the local football club, who play at the

same ground, with several men's teams and multiple junior boys and girls teams. They also accommodate a weekly local Mother/toddlers group, as well as being a venue for the local village school end of year Y6 Summer leavers party, local pop-up hairdressers and more sporadic one-day events, where local residents and organisations can hire the venue for different activities.

The club aims to refurbish the changing rooms, update the pavilion and improve the social environment for all club members, guests and visiting sides to enjoy. They propose to install new shower cubicles (£12,500), flooring (£5,655), an outside patio (£11,450) and replace the roof (£15,414) to modernise the pavilion.

The new flooring and individual shower cubicles will upgrade the “old school” open changing rooms to enable football and cricket players and guests to change in comfort and cater for different genders and mixed sex matches.

The patio, is a long overdue improvement to the social space at the club, allowing spectators and players to enjoy the facilities during and after games. It will encourage more social activities which supports the club through earned income, fundraising and local community engagement.

At the start of 2023, the pavilion roof suffered irreparable damage due to heavy rainfall and the age of the building. There are significant leaks in the ceiling and water damage on the interior ceiling. The importance of ensuring the building is safe, structurally sound and watertight is paramount to allowing the club to continue offering its use to community groups and sports clubs throughout the year.

Since the Covid pandemic, the cricket club has raised and invested more than £15,000 into the refurbishment and decorating of the internal space of the pavilion, replacing the bar area, changing rooms and social facilities, so that all those enjoying use of the pavilion have a positive experience.

Assistant Director, Corporate Resources (S151 Officer) Comments

Unaudited accounts have been submitted for the period ending 31st October 2022 which show a Deficit of £10,425.

Total income was £28,944; mainly generated from Subscriptions (£3,310), Match Fees (£7,571), Pitch Refund (£375), Indoor League (£349), Kit (£20), Grants/Donations (£13,034), Fantasy Teams (£26), Bar Takings (£3,641), Pavilion Hire (£60), Lawn Mower Sold (£500), and Golf Day (£58).

Total expenditure was £39,369; consisting of Third Party (£300), Supplies and services (£12,118), Staff Related (£9,900), and Premises related (£17,051).

Balances held at the end of the period showed Net assets of £7,603: comprising of Cash in bank £7,603.

How Does The Project Meet The Council's Aims?

Financial independence – the club has had sole responsibility for the upkeep and long term success of the pavilion for the past ten years. They have been

focussed on being financially independent, invested in the facilities and opened them up for wider community use

Sustainable economic growth – the club aims to provide the best possible environment for members and visiting guests and appreciates that economically, times are tough at the moment. The club continues to put its members and the local users at the heart of what they provide and offers incentives, discounts and reduced prices on memberships, match fees and bar prices, as well as free tasters, introductory prices for new members and free kit, for those struggling financially.

Assessment Group Evaluation Of The Project

This project will upgrade the facilities and enable the cricket club to continue to provide a community resource and a facility for the football and cricket clubs who use the playing pitches at the recreation ground. They do a very good job of independently managing the day to day operations at the pavilion and the Assessment Group is keen to support the club to continue to maintain the facilities to a high standard. This is an important local venue and the project has the full support of Hurstpierpoint Parish Council. ***The club applied for £33,458 and have secured match funding from the Football Foundation to cover the balance.***

Overall score: 8

Recommendation

The Assessment Group recommends that the Cabinet Grants Panel Release S106 contributions up to a maximum of £33,458 toward roof repairs at the Hurstpierpoint Cricket Club pavilion at Fairfield Recreation Ground which is made up of £33,457.55 (12/01540/OUT Land at Kingsland Laines, Reeds Lane) and £0.45 (04/02331/FUL Land at Orchard Way) Formal Sport S106 monies.

This release of S106 contributions is made subject to the following special conditions:

- ***the project must be completed within 18 months of project funding being obtained***
- ***Landlords consent for alterations to the building and License for Alterations (if necessary)***
- ***submission of Planning approval (if required)***
- ***compliance with the Subsidy Control Act 2022***

Release of S106 contributions

Town:	Lindfield
Title Of Project:	Cricket square pop-up irrigation/water harvesting system
Applicant:	Lindfield Cricket Club
Type Of Applicant:	Unincorporated association (CASC)
Previous Grants In Past 5 Years:	£55,000 Pavilion extension (2018)
Release of S106 contributions Request	£ 12,050 (50%)
Total Project Cost:	£ 24,094

Financial Summary

Sources of funding and whether secured

The applicant has not secured match funding but intends to make applications to a number of potential funders including Gatwick Airport Community Trust, ECB County Grants – Climate Change and Greene King.

Summary Of Project Proposal And Aims

Installation of rainwater harvesting tank and cricket pitch irrigation system at Lindfield Common.

Background

Lindfield Cricket Club is a voluntary organization, situated on the Common. The club fields four league teams in the Sussex Cricket League, a Sunday social team, an Under 19 Team, two midweek XIs, nine Academy teams as well as a ladies softball team who are playing in the County League structure for the first time in 2023. In addition, the club has the second largest 'all stars' group of 6-9 year old's in the County with over 130 youngsters.

There are 470 club members including 60 volunteers who actively engage by providing their time for free to ensure the Club is efficiently managed by assisting with coaching, undertaking maintenance of the cricket square and maintaining the pavilion. The pavilion is owned by Mid Sussex District Council and leased to the cricket club until 2045.

The impact of climate change in recent years has increased the need for the 'grounds team volunteers' to water the cricket square on a regular basis to ensure it remains in a good condition, thus creating a safe surface for matches to be played. Due to the number of junior matches played in the evenings the volunteers are restricted on the time of day when they can water the cricket

square. As a result, they find themselves having to water the square during the hottest times of the day, when water evaporation is at its greatest. With scientists predicting more summer droughts, the need to water the cricket square in an environmental and sustainable way to maintain the condition of the cricket square is becoming greater.

The club proposes to install an irrigation/water harvesting system which will consist of six 'pop up' sprinklers inside the cricket square and a 10,000 liter water tank to be installed and fenced off, behind the pavilion, to harvest rainwater from the roof.

Quotes have been received from five companies with the most competitive showing a project cost of £24,100, which includes the purchasing and installing the equipment (water tank, pump, cabling), building the foundations for the tank and fencing around the area.

Assistant Director, Corporate Resources (S151 Officer) Comments

Independently Examined accounts have been submitted for the period ending 30th September 2022 which show a Surplus of £3,355.

Total income was £99,970; mainly generated from Bar Receipts (£23,057), Catering Receipts (£949), Donations (£8,829), Fundraising and Gift Aid (£19,329), Match Fees and Training (£4,380), Investment Income (£65), Redevelopment Income (£1), Rental Income (£26,444), Socials Income (£2,539) and Subscriptions (£14,377).

Total expenditure was £96,615; consisting of Premises Related (£45,588), Supplies and services (£43,019) and Employees (£8,008).

Balances held at the end of the period showed Net assets of £34,083: comprising of Tangible assets £2, Debtors £1,467, Stock £2,836, Cash in bank £53,425, and Creditors (£23,647).

How Does The Project Meet The Council's Aims?

Effective and Responsive Services – the cricket club is responding to climate change and environmental concerns and has proposed a sustainable solution which will save water and improve the green. The project to install a pop-up irrigation/water harvesting system will provide the following benefits:-

- Meets best practice as set out the the ECB
- Supports MSDC District Plan 2014-2031 (DP41)
- Supports Lindfield Parish Council Climate Change Acton Plan - Feb 2023
- Improved environmental and sustainability benefits
- Reduced reliance on mains water by using 'harvested water'
- Watering can be undertaken at the optimum time of day (normally after midnight) as a result of intelligent control system thereby reducing water evaporation.
- Avoids potential drought restrictions by using 'harvested water'
- Improved playing surface for nearly 500 junior/senior members as well as Lindfield Primary and Great Walstead School who have used the cricket square in recent years.

Strong and Resilient Communities – the club is run and managed by volunteers who give up their time to maintain the pavilion and grounds and train young players. Membership of the club is open to the whole community at affordable rates.

Assessment Group Evaluation Of The Project

The Assessment Group is supportive of this proposal as the club has clearly outlined the benefits of this project for the environment and in terms of grounds maintenance efficiency. It will provide improved facilities for players in the longer term and ensure the club can continue to maintain the grounds to a high standard. ***The club applied for £12,050 and intends to raise the match funding through applications to trusts and foundations.***

Overall score: 8

Recommendation

The Assessment Group recommends that the Cabinet Grants Panel Release S106 contributions up to a maximum of £12,050 to Lindfield Cricket Club toward the cost of a rainwater harvesting and irrigation system at Lindfield Common which is made up of - £9,100 (12/04316/FUL Land to the East of Gravelye Lane and North of Lyoth Lane) and £2,950 (DM/16/5648 Land East of Gravelye Lane) Formal Sport monies.

This release of S106 contributions is made subject to the following special conditions:

- ***evidence that the project can be fully funded within 12 months of the offer***
- ***the project must be completed within 12 months of project funding being obtained***
- ***submission of an Equal Opportunities Policy***
- ***submission of completed Safeguarding Policy Statement***
- ***Assistant Director of Commercial Services & Contracts to approve the installation and ongoing maintenance of the irrigation system in accordance with the lease and a license carry out the works on Common land, which will require Charity Trustees consent***
- ***submission of Planning approval***
- ***compliance with the Subsidy Control Act 2022***

Release of S106 contributions

Town:	Copthorne
Title Of Project:	Air-conditioning and car parking at Copthorne Parish Hub
Applicant:	The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Copthorne
Type Of Applicant:	Registered charity (no. 1155185)
Previous Grants In Past 5 Years:	n/a
Release of S106 contributions Request	£ 43,424 (100%)
Total Project Cost:	£ 43,424

Financial Summary

Sources of funding and whether secured

n/a

Summary Of Project Proposal And Aims

Improvement and enhancement of car parking spaces and installation of air-conditioning in the main hall and kitchen and first floor offices and hallway of the St John's Copthorne Community Hall (known as The Hub).

Background

The Copthorne St John's Church Community Hall (the Parish Hub, generally referred to as "the Hub") was built in 2016 in a disused, unconsecrated area of the Village Churchyard. It comprises a two storey building with a large main hall, kitchen and toilet facilities on the ground floor and a smaller hall (the South Room), offices, kitchenette and toilet facilities on the first floor. A lift with disabled access connects the ground floor entrance lobby to the first floor. The building is owned by the church and the first floor offices are let to Worth Parish Council on a 25 year lease.

The facility is well equipped and has proved very popular with local community groups for classes and meetings as well as with residents for party and celebration events hire. Regular hires are Sunshine pre-school (operating Monday – Friday mornings to mid afternoon during term time), a gym club, adult exercise classes, dance classes in the main hall and Pilates and Yoga groups (in both halls). The South Room is also used by Worth Parish Council for regular meetings as well as accommodating a weekly village art class, a regular PCSO surgery and local community groups' general meetings.

At the time of construction, space was made for 12 parking spaces (including one for disabled parking) but lack of funds meant it was not possible to provide a finished, smooth permeable surface. A temporary surface of loose granite chippings was constructed. It is not possible to paint lines on this surface with the result that the spaces are not efficiently used, reducing the parking capacity. As the loose stones have worn away, a dip at the edge of the parking spaces has been created, making it difficult when parking and a trip hazard for drivers and passengers exiting and accessing the spaces. This is especially so for elderly and less mobile persons attending events. The loose stones can also be a contributory factor to anti-social behaviour as well as possible trip hazards on what has become a very well used pathway (especially for dog-walkers) through the churchyard as well as a drop off and pick up point for parents meeting schoolchildren from the Junior school and from the adjacent bus stop.

In order to improve and enhance the offering to the community, make the parking spaces more environmentally friendly and reduce trip hazards and the possibilities of anti-social behaviour it is proposed to provide clearly defined parking spaces using a grasscrete surface which will improve drainage as well as being a naturally permeable solution and, in appearance, ideally complementing the green surroundings of the Hub and the churchyard.

The hot weather in 2022 made it clear that the main hall, kitchen and first floor offices need to be air-conditioned. A number of classes had to be cancelled and potential users were discouraged. The offices were very uncomfortable as the first floor is partly set within the building roof. Air-conditioning would remove this problem and increase the useability of the building.

The applicant has obtained competitive quotes for the car parking improvements (£21,495.60) and intends to use the installer who fitted air-conditioning in the South Room three years ago (£21,928.80).

Assistant Director, Corporate Resources (S151 Officer) Comments

Independently Examined accounts have been submitted for the period ending 31st December 2022 which show a Deficit of £10,581.

Total income was £178,729; mainly generated from Donations and Legacies (£96,175), Charitable Activities (£20,208), Other Trading Activities (£44,669), Investments (£10,962), Other Receipts (£6,715).

Total expenditure was £189,310; consisting of Supplies and services (£177,393) and Depreciation (£11,917).

Balances held at the end of the period showed Net assets of £773,564: comprising of Tangible assets £600,908, Investments £89,619, Debtors £9,521, Cash in bank £77,969, and Creditors (£4,453).

How Does The Project Meet The Council's Aims?

Effective and Responsive Services – the applicant aims to optimize the use of the community hall by providing extra parking and making the facilities more comfortable to use during the summer months. The installation of air-

conditioning in the main hall and ground floor kitchen will increase the number of activities which can be offered in hot weather (i.e. half term cooking classes for school children) and the improvement of the parking spaces will help reduce vandalism, eliminate a trip hazard, provide better drainage and increase the parking space available.

Strong and Resilient Communities – The Hub provides a meeting place for community groups, meetings, classes, educational and social activities. This allows friendships and companionship to flourish which is good for community cohesion and wellbeing.

Assessment Group Evaluation Of The Project

There has been a significant amount of new housing development in Copthorne and the Council has received S106 contributions to enhance existing community buildings in the village. This project will assist with the limited car parking at The Hub by making more efficient use of the space available and ensure the building can be used throughout the year, whatever the weather. It will improve the existing offer and ensure the facilities continue to be well-used and available to local residents. ***The S106 monies proposed to be released is the full amount asked for.***

Overall score: 8

Recommendation

The Assessment Group recommends that the Cabinet Grants Panel Release S106 contributions up to a maximum of £43,424 to St John the Evangelist to install air-conditioning and improve the car parking at the Copthorne St John's Church Community Hall (The Hub) which is made up of £43,424 (13/04127/OUTES Land west of Copthorne, St Modwens) Community Buildings s106 monies.

This release of S106 contributions is made subject to the following special conditions:

- ***the project must be completed within 12 months of project funding being obtained***
- ***compliance with the Subsidy Control Act 2022***

**CORPORATE GRANTS SCHEME
MEMBER INFORMATION TABLE – CABINET GRANTS PANEL - 26 JUNE 2023**

Release of S106 Awards

Organisation	Area of Benefit	Purpose for which award is sought	Total Project Cost	Award Requested	Proposed S106 Contribution
Adastra Hall Hassocks Community Association	Hassocks	Community hall expansion and new toilets.	505,884	230,000	224,139
East Grinstead Rugby Football Club	East Grinstead	Pitch lighting improvements	50,202	26,263	19,264
Haywards Heath Rugby Football Club	Cuckfield	Additional funds toward rebuilding the clubhouse at Whitemans Green	2,250,000	300,000	161,228
Hurstpierpoint Cricket Club	Hurstpierpoint	Fairfield Recreation Ground pavilion modernisation	45,019	33,458	33,458
Lindfield Cricket Club	Lindfield	Cricket square pop-up irrigation/water harvesting system	24,094	12,050	12,050
The Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Cophorne	Worth	Air-conditioning and car parking at St John's Church Community Hall (Cophorne Parish Hub)	43,424	43,424	43,424
TOTAL			£ 2,918,623	£ 645,195	£ 493,563